



# Govt. P. G. College Una

District Una HP-174303

www.govtcollegeuna.in | gcuna-hp@nic.in | gpgcuna68@gmail.com | 01975-226035


No. EDN-GCA/IQAC/2023-

Dated: 10-08-2023

## Office Order

The following Committees are hereby constituted for the preparation of AQAR reports for the session 2022-23 and 2023-24 as per the criterion allotted. The Committees will also coordinate with the compilation committee for the procurement of data and preparation of SSR for re-accreditation.

Sr. No.	Criterion	Committee Dr./Smt./Ms./Mr.	Functioning
1.	I-(CURRICULAR ASPECTS)	1. Karan Kumar 2. Vipul Gautam 3. Varun Dhiman 4. Love Jaswal (MCA) 5. Ashok Kapil (MBA) 6. Pooja Thakur (BCA)	Maintenance of all the records and preparation of AQAR as per criterion I of AQAR Part-B
2.	II-(TEACHING-LEARNING AND EVALUATION)	1. Ashwini Patel 2. Sanjay Sharma 3. Anita Saini 4. Jag Mohan 5. Amarjeet Maan 6. Shreyasi Singh 7. Shamli (MBA) 8. Anita (Clerk)	Maintenance of all the records and preparation of AQAR as per criterion II of AQAR Part-B
3.	III-(RESEARCH, INNOVATIONS AND EXTENSION)	1. Sumit Kumar 2. Rakesh Kumar 3. Vivek Kumar 4. Tanu Sharma MCA 5. Amit Kumar (Clerk MCA)	Maintenance of all the record and preparation of AQAR as per criterion III of AQAR Part-B
4.	IV-(INFRASTRUCTURE AND LEARNING RESOURCES)	1. Sumiksha 2. Ranju Banota 3. Shiwani Bhagat 4. Rajni (MCA) 5. Meena Soni (Librarian) 6. Amit Kumar Clerk MCA	Maintenance of all the records and preparation of AQAR as per criterion IV of AQAR Part-B

  
Principal  
Govt. College  
UNA (H.P.)



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5.	V-(STUDENT SUPPORT AND PROGRESSION)	1. Suresh Kumar 2. Ruchy Sharma 3. Sunil Dutt 4. Vikas Saini 5. Vikas Kumar BCA 6. Richa Sharma BBA 7. Aarushi MBA	Maintenance of all the records and preparation of AQAR as per criterion V of AQAR Part-B
6.	VI-(GOVERNANCE, LEADERSHIP AND MANAGEMENT)	1. Madan Lal 2. Sham Singh 3. Alka Rani 4. Manjeet Singh 5. Anu Sharma(BCA)	Maintenance of all the records and preparation of AQAR as per criterion VI of AQAR Part-B
7.	VII-(INSTITUTIONAL VALUES AND BEST PRACTICES)	1. Shweta Sharma 2. Pawiter Dulari 3. Promila Devi 4. Gagandeep Singh 5. Richa (Chem) 6. Bandana Sharma (BCA)	Maintenance of all the records and preparation of AQAR as per criterion VII of AQAR Part-B
8.	College Profile	1. Bhagwan Dass 2. Upasna Thakur 3. Satinder Kumar (Supdt.) 4. Manav (MCA)	Maintenance of all the records and preparation of AQAR as per part A of the AQAR.
9.	I-VII (Final AQAR Compilation Committee)	1. K.K. Pandey 2. Yashpal 3. Upasna (MCA) 4. Rashpal Singh (MBA)	Need to compile the final AQAR after obtaining all the inputs from various committees listed from Sr. No. 1 to 7.  This committee will also prepare the IIQA needed for the submission of SSR.

## Important Note:

1. Previous years' AQAR can be viewed as a reference. Duplication of contents is not allowed for next year's AQAR.
2. Committees need to procure all the records in Hard Copy as well as in Soft Copy. The Soft Copy must be in PDF form as the same is needed to upload on NAAC Portal for the academic session.
3. All the documents in respect of the criterion allotted to the committee will be procured. The documents related to the activities in respect of the criterion, organized during the session 2022-23 (from 1<sup>st</sup> June 2022 to 31<sup>st</sup> May 2023) must be procured by the respective committee. (Documents such as geotagged photos of the activity organized, Attendance of the students present/benefitted in the activity countersigned by the Principal, detailed report of the activity countersigned by the Principal, news clips etc. are required).



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4. The documents related to the activities in respect of the criterion, to be organized during the session 2023-24 (from 1<sup>st</sup> June 2023 to 31<sup>st</sup> May 2024) must be procured by the respective committee as and when organised. (Documents such as geotagged photos of the activity organized, Attendance of the students present/benefitted in the activity countersigned by the Principal, detailed report of the activity countersigned by the Principal, news clips etc. are required).
5. The respective committee is also directed to procure all the documents in respect of the previous sessions starting from 2017-18 (from 1<sup>st</sup> June to 31<sup>st</sup> May of the respective year).
6. All the Excel sheets in respect of the criterion to be uploaded in the AQAR report need to be downloaded by the respective committee and updated accordingly with respect to the sessions 2022-23 and 2023-24 separately. The data templates of Excel sheets have already been posted in the WhatsApp group of IQAC.
7. All the committees will submit data and supporting documents (Hard as well as soft copies) to the Final AQAR compilation committee before 27<sup>th</sup> Aug, 2023 for the session 2022-23 and before 31<sup>st</sup> August, 2024 for the session 2023-24.

Convener IQAC

**Principal**

Principal  
Govt. College  
UNA (H.P.)